

# businessONLINE Guide

## First Login

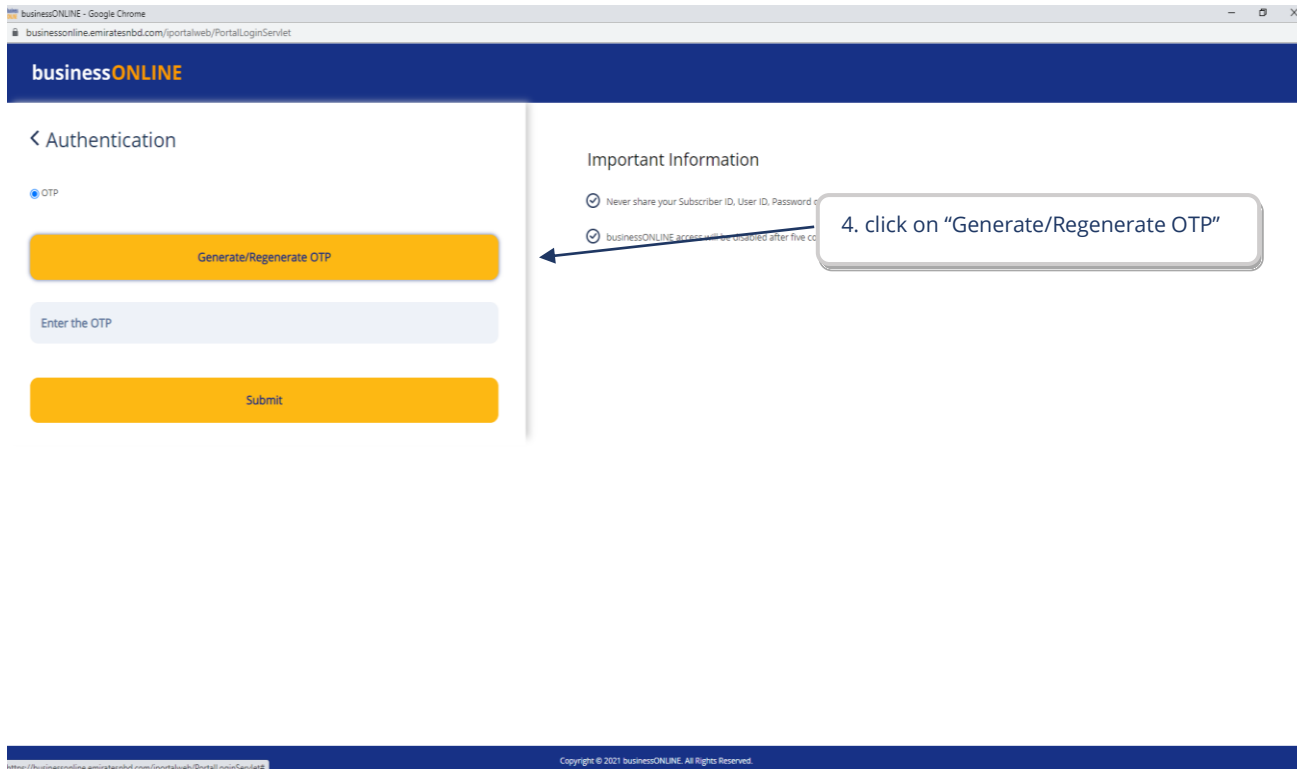
- (1) Navigate to our website link: <https://businessonline.emiratesnbd.com/> and click Login to businessONLINE.



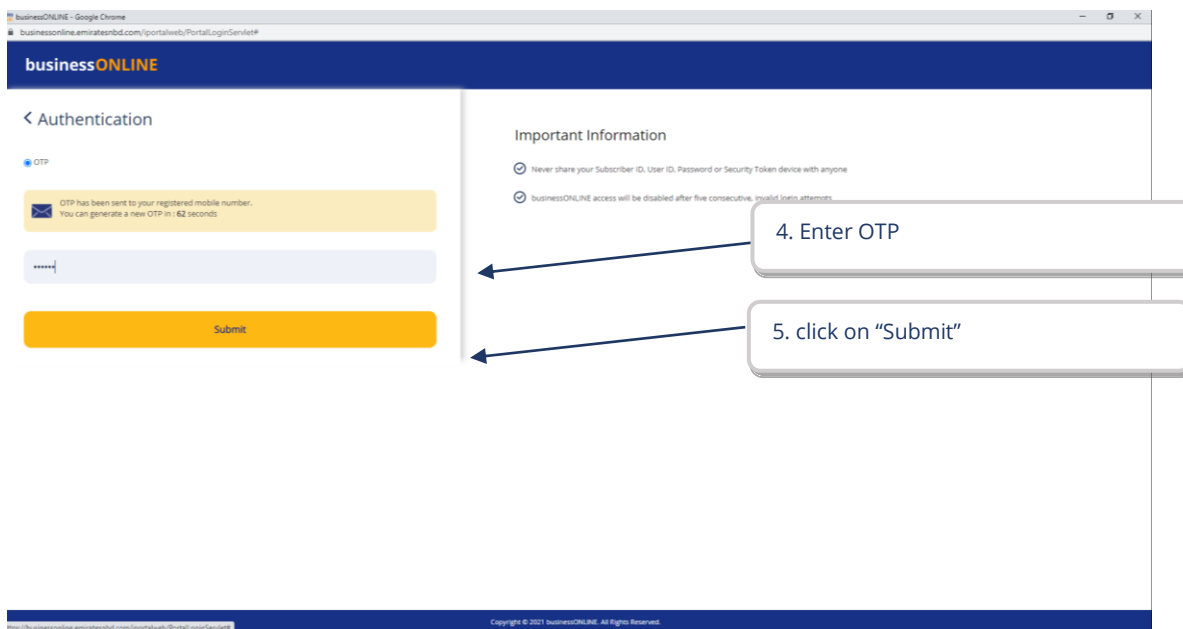
- (2) Enter your login credentials



(3) Generate OTP (Onetime password) to receive in your registered phone number.



(4) Enter the OTP received in your registered phone number and click on Submit



(5) Create Password

< PASSWORD SETUP

Enter your new password

Confirm your new password

Submit

Important Information

- ✓ Never share your Subscriber ID, login User ID, Password or Security Token device with anyone
- ✓ businessONLINE access will be disabled after five consecutive, invalid login attempts

6. Enter new password

7. Confirm new password

8. Click on submit

(6) Password has been setup successfully



9. Click on login

(7) You are required to activate your smartPASS on your mobile for future logins.

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Login

Please activate smartPASS using businessONLINE mobile app in order to proceed with login

Enter the Subscriber ID

Enter the User ID

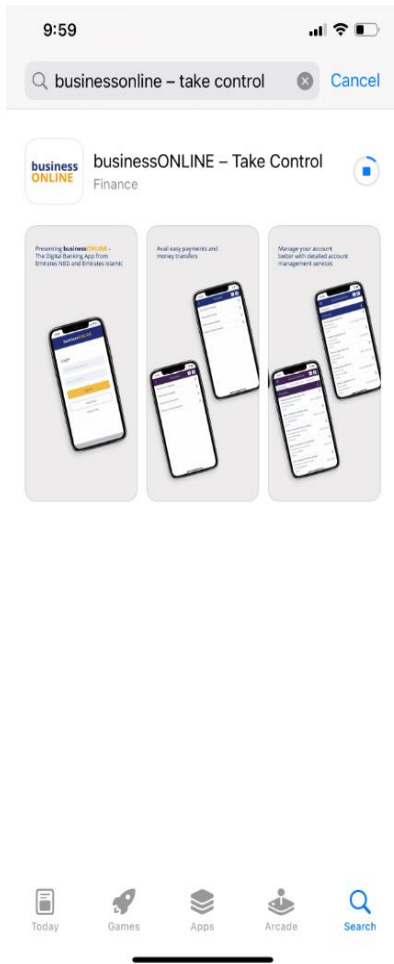
Submit

[Forgot Password](#)

Important Information

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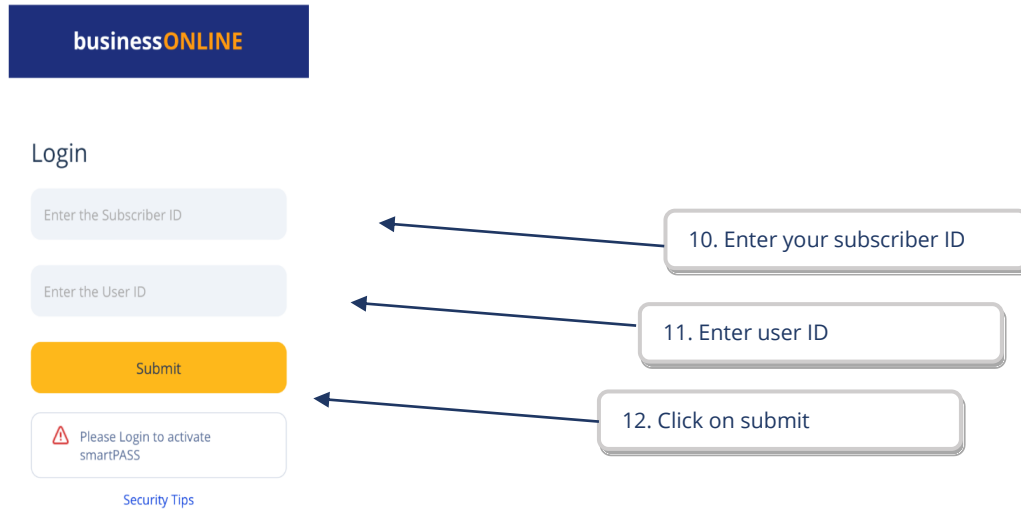
(8) Download “businessONLINE – take control” app from App store or Google play in your mobile device.



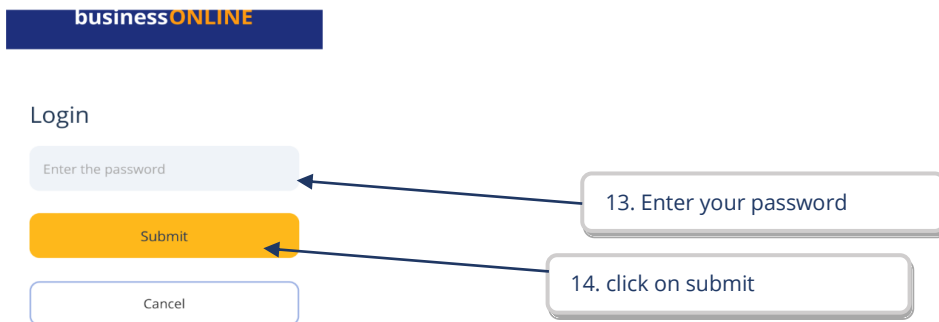
### QR code



(9) Enter Subscriber/User ID and click on submit.



(10) Enter your Password and click on submit



(11) Click on activate smartPASS

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Please click on "Activate smartPASS" to activate it now.

Activate smartPASS

(12) Click on "Generate OTP" (one time password) to receive in your registered mobile number.

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Authentication

Enter the OTP

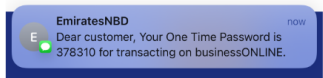
Generate/Regenerate OTP

Submit

Cancel

15. click on Generate OTP

(13) Enter OTP (one time password) received via SMS on your registered phone number & click on submit.



Authentication

Enter the OTP

OTP has been sent to your registered mobile number. You can generate a new OTP in : 83 seconds

Submit

Cancel

16. Enter OTP

17. click on submit

(14) Enter 4 digits pin of your smartPASS and click on submit.

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Set your 4 digit Secret Pin

The screenshot shows a form with the following elements:

- Input field: "Enter your 4 digit smartPASS PIN" (Callout: 18. Enter 4 digits PIN)
- Input field: "Confirm your 4 digit smartPASS PIN" (Callout: 19. Confirm 4 digits PIN)
- Button: "Submit" (Callout: 20. click on submit)
- Button: "Cancel"

Guidelines for smartPASS PIN :

(15) SmartPASS has been activated click on back to login

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Your smartPASS Token has been activated successfully

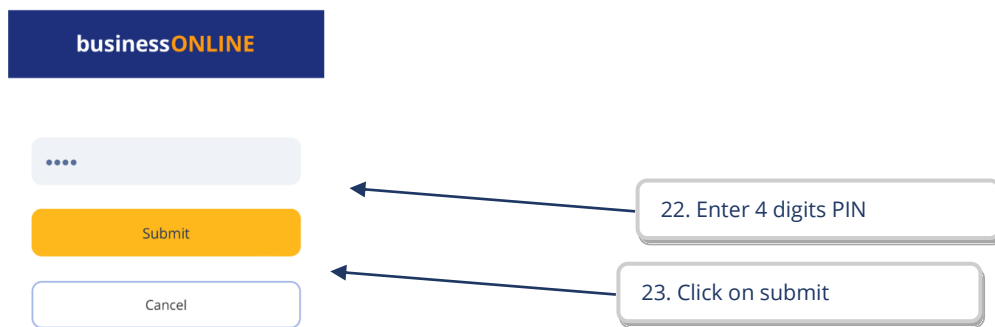
Back to Login

(16) To generate OTP Click on smartPASS

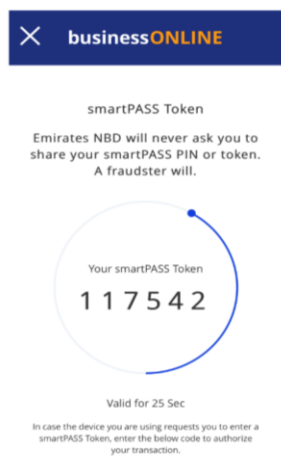
The screenshot shows a login form with the following elements:

- Section: "Login"
- Input field: "Enter the Subscriber ID"
- Input field: "Enter the User ID"
- Button: "Submit"
- Button: "smartPASS" (Callout: 21. click on smartPASS)
- Text: "Security Tips" (below smartPASS button)

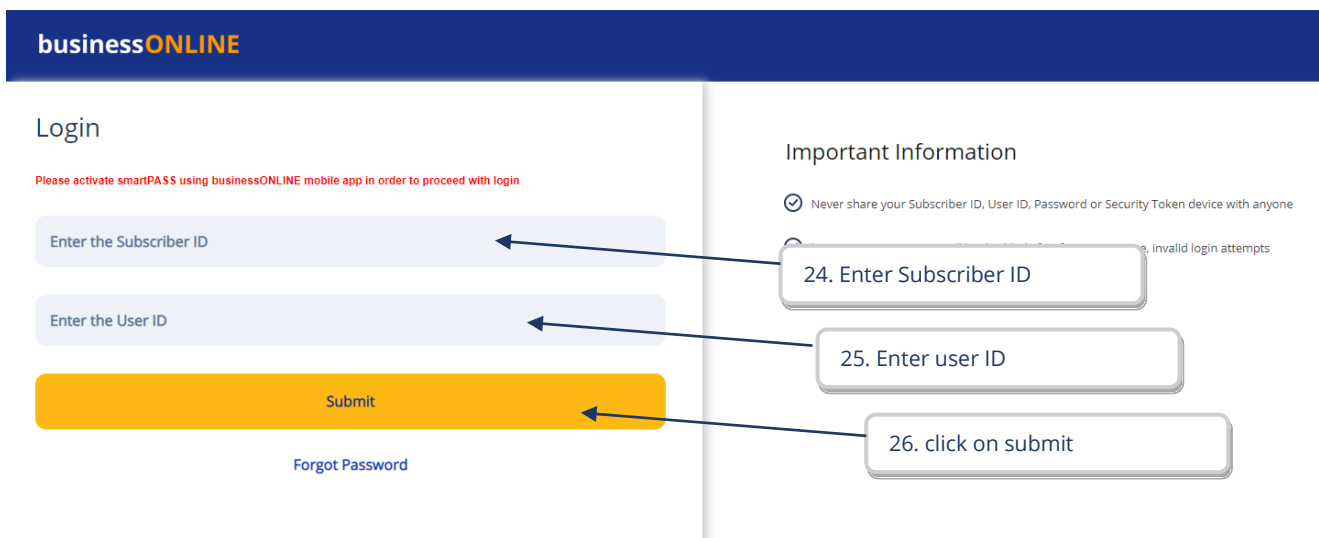
(17) Enter your 4 digits pin & click on submit



(18) OTP



(19) Back to businessONLINE login page, enter subscriber/user ID & click on submit.



(20) Enter Password & click on submit.



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< Login

Enter the password

Submit

**Important Information**

- Never share your Subscriber ID, User ID, Password or S
- businessONLINE access will be disabled after five conse

27. Enter Your Password

28. click on submit

(21) Enter smartPASS OTP generated from your businessONLINE mobile app & click on submit

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< Login

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Enter the Token

Submit

**Important Information**

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29. Enter smartPASS OTP

30. click on submit